


Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office

Madison County		
Madison County Commissioner Meeting Minutes		
		
JULY 24, 2017	9:00 A.M.	COMMISSIONERS' ROOM
ATTENDEES	Commissioners: Chairman Jon Weber, Kimber Ricks and Todd Smith Deputy Prosecuting Attorney: Troy Evans County Clerk: Kim Muir	

AGENDA TOPICS

Pledge of Allegiance and Invocation by Commissioner Weber

Public Comment: Ron Naegelin, Madison County Veteran Service Officer was present to ask what was planned for the Eclipse at the Fairgrounds. The Veterans are considering hosting a breakfast and possibly a lunch during the Eclipse.

County Business

Committee & Board Reports

Commissioner Weber, Fairgrounds

Commissioner Weber reported he will be meeting with the Ladles' and Tammy Sluder to discuss more ways to attract additional vendors for the Fair. Rick Sutton suggested having the Commissioners meet to review the direction of the Fair Board, Fair Committee, 4-H, and Livestock Committee. The Board does a great job; however, they are all feeling worn down. Troy discussed Idaho statute § 22-202 regarding the requirement for the Fair Board and the Commissioners' role related to it. The current bylaws are from 2013, and can be changed. One approach might be starting with a clean slate and looking at what would be the ideal organization, not specific people, just based on need.

Commissioner Ricks, RDA

Commissioner Ricks reported the RDA is twenty years old. It was formed with a \$20 million grant from the State to mitigate the impact of layoffs at the INL. The Board is made up of Commissioners and Mayors. RDA has created 6,000 jobs in the last twenty years. Recently, they have only given loans, however they do have some cash. They are currently evaluating whether they have done their job. Commissioner Ricks feels there is redundancy with other programs and may change the direction.

ADA Report

Clerk Kim Muir and Commissioner Ricks attended the meeting where Bruce Adelson, CEO of Federal Compliance Consulting LLC, an expert on the ADA laws and Andrea Patterson, Director of HR with the Supreme Court from Boise trained on ADA standards on behalf of the courts. Burt Butler told Commissioner Ricks he would like two counties to volunteer for an ADA assessment, and asked if Madison would participate. The County discussed the potential pros and cons of an assessment. Commissioners reported they are not interested in volunteering for the assessment at this time, and are unaware of any current ADA concerns within the County.

Calendar Discussion

City/County Lunch August 3, 2017 at noon at the City.

ITD Board Tour

Commissioner Weber attended the tour and updated participants on projects in the County. He thanked those present for their support on the 5000 S Interchange.

Discussion Items

Budget Discussion 401(k) match

Dawn Hunter was present to explain the match and the cost involved.

Commissioner Weber made a motion to put into effect a 401(k) match of 50% up to the first 2% with a 1% maximum match for County contribution. Hence, if an employee puts in 2%, the County will contribute an additional maximum amount of 1%, for a grand total of 3%. This match will be through the PERSI Choice Plan. Commissioner Ricks seconded and the voting was unanimous.

Overtime during eclipse – Parks, Solid Waste, Sheriff, Road and Bridge

Overtime needs to be tracked specifically for the Eclipse so the overall expense can be reported. The funds for this will be paid from the overage of camp fees.

Salary discussion, P&Z and Fair Board employees filling in through hiring process

Commissioner Smith made a motion to give Ralph Robison a one-time net \$500 bonus for his assistance with the P&Z office after Brent retired. Commissioner Ricks seconded and voting was unanimous. Clerk Kim Muir will determine the total amount in order to make sure the net \$500 to Ralph is achieved.

Commissioner Ricks made a motion to pay Tim Miller a one-time bonus of \$1,000. Commissioner Weber seconded and voting was unanimous. This amount will not be the net, but gross. Taxes, etc., will be taken from this amount.

Teton Dam managing partner

Fish & Game, Bureau of Land Management, the County and Cindy from Road & Bridge have been meeting to explore the options for a park at the bottom of the canyon near the Teton Dam site. This would include having Road & Bridge do some in-kind work with aggregate material to develop the road that goes down to the bottom of this canyon. The agencies have been approved to spend funds on the project and it would be turned over to the County for maintenance. There are some funds available currently, however there may not be indefinitely. This would include a boat ramp, restrooms and dry camping. The fee would be paid by a lock box because the area is currently being vandalized. The completion of this project would be a few years out.

Grant writer contract

See the motion below regarding the grant writer contract.

Fremont Madison Irrigation District Exchange Well in Sugar City Business Park near Search and Rescue Building

Aaron Dalling was present with the Fremont/Madison District to discuss a proposed well in the Sugar City Business Park on the County's Search and Rescue building. Cleve Bagley and Jeff Raybould met with Commissioner Smith previously, and Troy has discussed this with Jerry Rigby previously. The placement of the well on this property would not be seen from the road and would dump into the Salem Irrigation ditch. Aaron asked if a fence for the well house would provide better ventilation and be preferred

instead of a building. There is currently a walking path next to it; however a chain link fence would be installed for security. The covenants, if they exist, will be reviewed and Sugar City and the City of Rexburg will have to approve them. Troy suggested Fremont Madison also meet with the Sugar City Council where this is a jointly owned property. The Commissioners stated they would approve this well for Fremont Madison if there were no issues raised by Sugar City. The Commissioners would like a sound deadening fence around this pump where it is close to a walkway if a building is not an option.

Contracts/Documents

After review, Commissioner Ricks made a motion to approve and sign Resolution #420 for Madison Memorial Hospital to become a member of the University of Utah Health Regional Network. This was discussed at the last Commissioner meeting. Commissioner Weber seconded and voting was unanimous.

After review, Commissioner Smith made a motion to approve and sign the Designation of Polling Places. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Weber made a motion to approve and sign Change Order No. 5, Archer Lyman Hwy. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Weber made a motion to approve and sign the Ordinance No. 412, Change in Solid Waste fees. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to approve and sign the Sharon Pirente grant writer contract. Commissioner Smith seconded and voting was unanimous. Sharon's involvement with Pam Herdrick at the RDA was discussed. Sharon and Pam have been working together on a few County projects. Sharon will utilize her strength in research and searching for grant opportunities.

Review and sign: Temporary Sprint/Powder River Development cell tower in the South Administration Building parking lot from August 14th through August 28, 2017.

This matter was cancelled as the parking lot did not meet the necessary requirements. Lin's Electric will be put on the next agenda for further research.

Routine Matters

After review, Commissioner Ricks made a motion to approve the claims presented by the Clerk. Commissioner Weber seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to approve and sign the Commissioner meeting minutes of July 10, 2017. Commissioner Weber seconded and voting was unanimous.

After review, Commissioner Weber made a motion to approve and sign the Department Head meeting minutes of July 10, 2017. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to approve and sign the Madison Memorial Hospital Board meeting minutes of June 22, 2017, where the Commissioners attended. Commissioner Weber seconded and voting was unanimous.

After review, Commissioner Weber made a motion to sign the Certificates of Residency for: Brynno Layton, Paige Kinghorn and Kylie Williams. Commissioner Smith seconded and voting was unanimous.

Commissioner Ricks made a motion to approve the personnel actions. Commissioner Smith seconded and voting was unanimous.

Jared Arnold, Discussion and decision on bids for excess metal pile, Eclipse influx

Darby with Solid Waste was ill and wasn't present to discuss the bids on the excess metal pile. Mill Creek charges \$90 a ton for metal pile and provides a pickup service. They gave the highest price for the County's excess metal. Commissioner Weber made a motion to approve the Mill Creek scrap metal pick up. Commissioner Smith seconded and voting was unanimous.

There will be someone staying overnight at Solid Waste during the Eclipse; Darby is worried about the increased amount of public at the dump site. All employees from Solid Waste will be on call during the Eclipse. Jared suggested a cap on hours for employees that will be staying overnight at the parks. He also discussed the need to have two employees at each site. He said employees will have radios linked to the Sheriff's office however the Commissioners feel that one at each site will be sufficient. There was a review of the current fires burning, and a discussion of the potential threat of additional fires.

Ann Marie Sorensen, Indigent Clerk, Executive Session Idaho Code § 74-206(1)(d) exempt records and (j) contract matters.

Commissioner Weber made a motion to go into Executive Session at 9:32 a.m. Commissioner Smith seconded the motion. A roll call vote was taken as follows:

Commissioner Weber-yes

Commissioner Smith-yes

Commissioner Ricks-yes

Commissioner Weber returned the County Commissioners to open session at 9:43 a.m. Commissioner Ricks made a motion to sign Liens on Case No. 2017032 and 2017033, sign a Lien Release on Case No. 2017028 and sign Assignments on Case No's 2016027, 2016017 and 2016021. Commissioner Weber seconded and voting was unanimous.

Cindy/Reo/Kelly Hoopes, Frontage Road and 5000 S access points

Terry Wilcox has been asking Commissioner Smith for access points on 5000 S. The access points need to be written up specifying how far apart they are and how many access points will be allowed. P & Z may be utilized for this discussion. One access per property owner was discussed, however for safety concerns, the further apart the better. Commissioner Smith will discuss this with Bradley from P&Z to review Madison County code on access.

There is a corner of property on the east end of 5000 S that could be an easement. The first step would be to find out who owns the property. Commissioner Ricks has had someone approach him to see if this ground can be used for storage. Reo will discuss this with Horrocks and review the descriptions with him.

Progress on chip sealing is moving along. Twenty five miles have been completed.

Bradley Petersen, Planning and Zoning report, window cleaning bids, vehicles

Bradley explained the bids presented for a one time window cleaning service to remove the hard water spots and an estimate to maintain the windows in the Courthouse and Administration Building every six months. Bradley reported he is enjoying the job and appreciates other departmental contributions.

Bradley discussed managing the fleet vehicles and is looking at the comprehensive plan. He would like to gather a few people for a committee to start looking into the plan under the direction of the County Commissioners. He reported that topics like zoning and other items have been put on the back burner in the past few years and he plans to make it a priority. The tabled gravel pit ordinance was discussed and Bradley recommended the Commissioners decide this issue. If the Commissioners desired a re-hearing, the Commissioners will hold it and not send it back to P&Z. A discussion was had on how to improve the public notice process. This topic will be added to the next Commissioner Meeting agenda.

Commissioner Ricks asked Bradley about FEMA and the floodplain. Bradley said he will inquire where he can get some quick training on the floodplain.

Commissioner Ricks made a motion to approve the window cleaning plan and the cleaning of the chairs in the Commission room. Commissioner Smith seconded and voting was unanimous.

Commissioners asked Bradley to discuss access points on 5000 S. with his committee and come up with a plan that would include the distance between each and allow only one per owner.

Shawn Boice, Jeanne Grimmert homeowner's exemption reconsideration

This matter came before the Commissioners during the BOE. Jeanne claims she was unaware of the Homeowners Exemption. Shawn stated there was a letter sent suggesting she sign up for the exemption, however it was never returned. At this point, it would be a tax credit. Shawn feels this was not a clerical error, however a matter of negligence. Jeanne has paid seven years of full tax without the Homeowners Exemption.

Commissioner Ricks made a motion to credit 50% of the tax for the 2017 tax year for Jeanne Grimmert's Homeowners Exemption. Commissioner Weber seconded and voting was unanimous.

Kim Muir, 2018 Preliminary budget discussion

Clerk Kim Muir reviewed the current budget and outlined areas where there were large increases. There is a meeting scheduled on August 3rd at 1:30p.m. to further review the budget and make a final decision.

Rick Henry, Jail library renewal, Fybercom phone line new contract

Korie Hansen and Ryan Kaufman were present. The jail law library search software is provided by Thompson Reuters. The library is heavily used; however the Sheriff's office would like to save on costs. The current cost for books is \$52,000 however the online version is only \$313 per month.

Commissioner Weber made a motion to accept the online version of the law library for the jail. Commissioner Ricks seconded and voting was unanimous.

ADA requirements were discussed as it pertains to the jails.

The Blackfoot Connect contract came in less expensive than the current contract and includes more phone lines and eliminates long distance charges.

Commissioner Smith made a motion to approve the Blackfoot Connect contract. Commissioner Ricks seconded and voting was unanimous.

Marnie Spencer, University of Idaho Educator position

Marnie Spencer is the District Director in Eastern Idaho which includes Madison County. Luke Erickson is taking a statewide position as a Personal Finance Director. Marnie started the end of February and appreciates our support. She is working with John Hogge and Luke Erickson. She started as an Extension Director in Bingham County in 2002. She would like to see Family and Consumer Science be the main focus, for example preserving food safely and educating the public. Community development was 5% of Luke’s focus; however Marnie would like to see a larger emphasis on this. John Hogg’s position covers five other Counties in the cereals area.

The hiring process will be to draft a job description, advertise for faculty positions for thirty days and screen for the employment requirements. The hiring would take a committee on the local level and include one Commissioner to assist in interviewing. The applicant is required to prepare a presentation and given two weeks’ notice. The community is invited to the presentation portion, and then the job is offered. Hiring for the position will not take up to two months.

Today, Marnie wants to ensure that she has Madison County support to serve on the hiring committee for the position. The County pays \$1,500 into this position plus the 4-H and secretary positions. Commissioner Ricks would like to see a flow chart that shows the Extension organization and the resources other Counties have to draw from. We currently utilize John Hogge, Kandee Boice as 4-H Program Coordinator, Pat Cook and Kandee’s intern.

Commissioner Smith will talk to Marnie about the hiring process.

Gary Orton, Benefit renewals

Gary reported on the following:

Voluntary VSP Vision Coverage:

No Renewal increase
112 employees on this plan
Renewal Date - 11/01/2017

Voluntary Delta Dental:

2% Increase
No benefit changes
No recommendation to change due to consistency
Renewal Date 11/01/17
There are 91 employees on this plan

Unum Life Insurance:

No renewal Increase
Renewal Date is 11/01/2017
Open Enrollment starts 8/01/2017
Complete the Enrollment form for additions/changes

Gary explained the dental insurance from the Willamette Company. They have facilities in Boise, Twin Falls and Idaho Falls. This could be offered as an option side by side with the current dental plan. They come in just under the current plan, except that Orthodontia has no lifetime maximum and the value

proposition for a crown would be more reasonable. Some companies offer both plans and let employees choose.

Commissioner Smith made a motion to accept the insurance proposals from Orton Insurance. Commissioner Ricks seconded and voting was unanimous. The Commissioners are not interested in switching to Willamette at this time.

Keith Davidson, Disadvantaged Business Enterprise program

The Disadvantaged Business Enterprise plan sets a goal every three years to hire a certain amount of disadvantaged businesses. Keith is the DBE liaison for the County and City Council. He needs to update us every three years of the program.

Approve GDA Environmental Scope changes

The environmental scope of work was broad in the beginning however the FAA is requiring that the scope be narrowed down. Rather than doing two different smaller site studies, they can now do one large environmental study. They will also just do an assessment on the one.

Commissioner Weber made a motion to sign the environmental scope changes. Commissioner Smith seconded and voting was unanimous.

Commissioner Smith made a motion to adjourn the Commission meeting at 1:10 p.m. Commissioner Weber seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman
Todd Smith, Commissioner
Kimber Ricks, Commissioner