


Madison County		
Madison County Commissioner Meeting Minutes		
SEPTEMBER 5, 2017	9:00 A.M.	COMMISSIONERS' ROOM
ATTENDEES	Commissioners: Chairman Jon Weber, Kimber Ricks and Todd Smith Deputy Prosecuting Attorney: Troy Evans County Clerk: Kim Muir, Deputy Clerk: Ilene Palmer	

AGENDA TOPICS

Pledge of Allegiance

Invocation by Commissioner Ricks

Public Comment

Kirk Mace was present to remind Commissioners about the County employee picnic tomorrow, September 6th at Smith Park from 11:00 – 2:00.

County Business

Calendar Discussion

Next Commission meeting on September 18, 2017

Public Hearing for Land Use Table for commercial gravel pits – September 20, 2017 at 6:00 p.m.

IAC meetings in Boise, September 25 – 28, 2017

Contracts/Documents

After review, Commissioner Ricks made a motion to sign and approve the canvassing of votes for the August 29, 2017 Election. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to sign and approve Resolution #421 Use of Forgone Amount for Mosquito. These resolutions are now required by law when dealing with any forgone amounts. Commissioner Smith seconded and voting was unanimous. This was signed after the public hearing as indicated below.

After review, Commissioner Smith made a motion to sign and approve Resolution #422 Adopting 2017-2018 Madison County Budget. Commissioner Ricks seconded and voting was unanimous. This was signed after the public hearing as indicated below.

After review, Commissioner Weber made a motion to sign and approve the LHTAC sign project. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Weber made a motion to sign and approve the Law Enforcement Policy Center, Subscription Based License Agreement. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Weber made a motion to sign and approve the Eric Reiser, GPC Architects contracts (6) for the Courthouse Mechanical Upgrades to be planned in two phases. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to sign and approve the Archer\Lyman to US 20, ITD Change Order #6. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Smith made a motion to sign and approve the Access Service Level Agreement for Electronic Transactions. Commissioner Ricks seconded and voting was unanimous.

Routine Matters

After review, Commissioner Weber made a motion to approve the claims presented by the Clerk. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Weber made a motion to approve and sign the Commissioner meeting minutes of August 30, 2017. Commissioner Smith seconded and voting was unanimous.

Commissioner Ricks made a motion to approve the Certificates of Residency for: See the attached list. Commissioner Smith seconded and voting was unanimous.

Personnel Actions

There were no personnel actions

Kurt Hibbert/ Dennis Forsgren, Sugar –Salem-Moody Cemetery improvements

No one was present from the cemetery for this discussion. It will be moved to a later date.

Ann Marie Sorensen, Indigent Clerk, Executive Session Idaho Code § 74-206(1) (b) employee matters and (d) exempt records, Ann Marie Sorensen, Indigent Clerk and Rick Henry, Sheriff

Commissioner Weber made a motion to go into Executive Session at 9:30 a.m. Commissioner Smith seconded the motion. A roll call vote was taken as follows:

Commissioner Weber–yes

Commissioner Smith–yes

Commissioner Ricks–yes

Commissioner Ricks returned the County Commissioners to open session at 9:57 a.m. Commissioner Smith made a motion to sign a Lien on Case No. 2017037. Commissioner Weber seconded and voting was unanimous.

Bradley Petersen, Pricing on generator replacement and fire alarm

Bradley was out of town and this matter will be moved to the next meeting.

Paul Sorensen, Video Conferencing Equipment

The conferencing equipment is operational now and nothing needs to be changed. Looking forward, Paul suggested we change to a web conferencing capability and purchase the required licenses. He also suggested purchasing a five pack of routers to allow Wi-Fi access throughout the Courthouse. The marble on the walls present a problem, however Paul feels the routers will fix the accessibility problem. He estimates it will take \$4,100 to get the equipment and the licensing. Paul said once the equipment has been set up it won't take much time for both the County and Sheriff's Office IT departments to

maintain the system. Paul stated his department covers everything except the Sheriff's office. The Courts and the Supreme Court equipment should be the responsibility of the Supreme Court, however, the Supreme Court depends on the County's IT department to keep this equipment running. A discussion was had about combining all IT within Madison County into one department. Pros and cons were discussed.

Cindy/Reo, 5000 Access points, Bids on new distributor

Cindy and Reo presented the Commissioners two bids from Kenworth and Freightliner. The truck and the distributor are listed separate on the bids. Both bids were similar in price: \$80,000 for a new truck and \$117,000 for a tank/distributor for a total of \$197,000, however Freightliner was less expensive. Both Cindy and Reo said they prefer to use Freightliner because we already have their diagnostic software. Cindy reported that funds are available in the pass through fund. Commissioners asked if we could sell the old truck or inquire if the City could use it. Reo reported it is old and not worth much; he is hoping to take it to another County. Commissioner Weber said we should move forward with the Freightliner bid.

Commissioner Smith motioned to approve the Freightliner/MetroQuip bid. Commissioner Ricks seconded and voting was unanimous.

Frontage Road

Cindy reported Road and Bridge would like to purchase the ten acres needed to move the project forward; they have extra money in their budget. Commissioner Smith said we have to get the property appraised first before that can happen to make sure we know what the value is on the property. Cindy asked if we take this year's money and put it in a pass through account could we use it for this purchase. Clerk Kim Muir directed Cindy to submit a claim written to Road and Bridge. Commissioner Weber asked Troy if we purchase the property, can we write it so the developer pays us back. Troy said this is possible and is done in the City and other places, and will look into this and report back to the Commissioners. Commissioner Ricks said we need full disclosure up front including why we are not bound to treat all property owners the same because projects are all different. The County has \$80,000-\$100,000 invested in the project already. Commissioner Weber said to appraise first, then gauge if the landowners are willing to sell or donate. Commissioners asked Cindy to make arrangements with Thompson Appraisals. Cindy will bring the costs of an appraisal to the next meeting.

Public Hearing: Budget Hearing to consider and fix the 2017-2018 Madison County Budget, Public Hearing for use of Forgone amount for Madison County Mosquito and to adjust the budget as previously adopted to reflect the receipt of unscheduled revenue, grants or donations.

Clerk Kim Muir reported the Public Hearing has been published, and Commissioners have no conflict. Commissioner Weber reported there is no one scheduled to speak in favor, neutral or against. There was no written correspondence to consider. Commissioner Ricks said the County has put extensive time into this budget as well as the Clerks' office, and what we have here today is the product of months of work by everyone in the County.

Clerk Muir noted the Sheriff's Office asked for a portion of one employees wages be moved to the 911 budget. Total budget for the County for 2017-2018 is \$27,700,367.39. While the budget was open, the 2016-2017 was adjusted for grants and other unforeseen revenues. Search and Rescue's budget will reflect a beginning balance of \$6,966.90, Road and Bridge received a grant in the amount of \$25,000, Extension office received additional funds from the University of Idaho of \$3,000 to cover an intern, and the Fair Board will receive an additional \$30,000 to cover overages.

Being no further comments, Commissioner Weber declared the Public Hearing closed at 11:05 a.m.

Commissioner Ricks motioned to approve the 2017-2018 Madison County Budget. Commissioner Weber seconded and voting was unanimous. Both resolutions 421 and 422 were passed as indicated above.

Kelly Rydalch, Year-end reporting of events

Kelly Rydalch and Evan Wise were present. Kelly presented spreadsheets that showed each event and the total revenue and expense of each. Commissioners would like to see expenses broken out by each event similar to the revenue and net profit/loss.

Evan said there were a few events that people didn't think they needed to pay for. Commissioners clarified that everyone needs to pay; it takes equipment, man power and fuel to put on these events. Evan also asked that sponsors help set up for these events; many of the events make money which is going to private industry. Some events are currently priced at \$50/hour which doesn't come close to the cost of lights, gas, kitchen facility, man power and machines. For example, an exhibitor arrived to a spotless kitchen and left it dirty. She made money off the food she was selling, however the Fairgrounds made nothing and they had to clean up after her.

Commissioners realize that we aren't going to show a profit for the Parks or Fairgrounds. Troy presented the current Ordinance that is already in place for event fees. Evan would like to sit down with the Fair Board and Commissioners to review the fees shown in the existing Ordinance including a separate fee for the kitchen and sales. He will bring potential changes back at an upcoming meeting.

Commissioners pointed out that two items need to be fixed. First, the Fair Board needs a clear understanding that the Commissioners oversee that Board and the Fairgrounds. In addition, Kelly and Evan should come in once a month to let the Commissioners know how things are going at the Fairgrounds.

Commissioner Weber would like to meet with the Fair Board to review each member's standing as terms expire. He emphasized they have done a great job. Evan would like to have an idea of the fixed costs to set up and take down the Fair, run equipment, wages and the fuel it takes to get the Fairgrounds ready for the public.

Kelly asked who will be attending the Fair Show in Colorado Springs in November. This will be presented to the Fair Board. Evan suggested it takes three years for events to carry themselves. However, for those three years there is usually a loss. Commissioner Ricks suggested the Fair Show is an investment and a learning opportunity when people attend. He would like to send at least one person to the conference, however two would be the optimal. There was a discussion concerning whether the Fair Committee or a Fair Board member should attend the conference.

Commissioner Smith made a motion to adjourn the Commission meeting at 12:45 p.m. Commissioner Ricks seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman
Kimber Ricks, Commissioner
Todd Smith, Commissioner

**CERTIFICATES OF RESIDENCY
COMMISSIONERS SEPT 5, 2017**

ANDRUS, KEEGAN
ARCHIBALD, BRIANNA
BAKER, MALORIE
BURNHAM, JON
BYBEE, JOHNATHAN
CHRISTENSENM, JOSHUA
DYORICH, KAITLYN
GRINNIN, MYLIE
GRIGGS, GARRETT
HANOSKY, KARLY
HEDER, OLIVIA
HEUP, IAN
IVIE, HOLLY
JENKINS, ELLEN
LARUE, CORA
LICHTENBERG, SARIAH
MORRIS, MAKILA
NUHLESTEIN, CALEB
OLSEN, SPENCER
OLSEN, TYLER
OSTERMILLER, BAYLI
OSTERMILLER, MALISSA
PARKER, LILLY
PARKINSON, JESSICA
POWELL, JACOB
ROSE, CHARLOTTE
STAM, ACCALIA
THOMPSON, SAMANTHA
WILLIAM, JULIA
WARNER, HAILEY