

Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office

Madison County Commissioners		
Meeting Minutes		
MAY 26, 2015	8:00 A.M.	COMMISSIONERS' ROOM
ATTENDEES	Commissioners: Chairman Kimber Ricks, Jon Weber and Todd Smith Deputy Prosecuting Attorney: Troy Evans County Clerk: Kim Muir was excused. Deputy Clerk: Brenda Stoor	

AGENDA TOPICS

Amanda Beal from the Standard Journal was present.

County Business:

Committee & Board Reports

Kimber Ricks - Urban Renewal

Commissioner Ricks attended an Urban Renewal meeting last Tuesday for the new Interchange District. As of yet no decisions have been made on the North Interchange District. Commissioner Ricks told the committee that the county would support a conservative plan.

Jon Weber – 1000 East Bridge in Sugar City

Commissioner Weber attended a meeting with developer Terry Mortensen and the Sugar City Council members to discuss the infrastructure on the 1000 East Bridge. This project is supposed to begin this summer. Commissioners would like to visit with LHTAC and get updates. Further research may have to be done.

Discussion Items

- *City/County Impact Zone – Planning & Zoning Representative* - A work meeting with the newly appointed representatives will be scheduled. New appointees are Bill Squires, Anthony Merrill and Aaron Swenson. Commissioner Smith made a motion to appoint Anthony Merrill, Bill Squires and Aaron Swenson as representatives of the county to serve on this committee. Commissioner Weber seconded and voting was unanimous.
- *Record Retention Ordinance Clerk Association Form* - Each office has to follow the law concerning record retention. All documents fall into categories, and each category has a (shelf) time frame. Kim and Troy would like the commissioners to look at a country-wide ordinance with an attached record retention schedule for each county office to follow in order to destroy records after the allotted shelf-time without having to get resolutions for each document in each office. This procedure is being proposed state-wide by Idaho clerks. No motion was made at this time, and it has been re-scheduled for the June 15, 2015 Commissioners' Meeting. Troy was asked to gather more information for the next meeting and prepare a rough draft ordinance.

Contracts and Documents

- Review and sign Resolution #390 - Odd Lot Declaration. This is the Eldridge property near the Teton Gravel Pit. Brent McFadden was present for this discussion. The Harper-Leavitt legal description will be used to determine the boundary for this property, not the description provided by Mr. Eldridge. This description will give access to the gravel pit. Brent was asked to take the Harper-Leavitt description to GIS for the update and also get a separate legal description for an easement to ensure the County has continual access to its gravel pit over Mr. Eldridge's property. Commissioner Ricks made a motion to approve Resolution #390 declaring the real property as odd lot. Commissioner Weber seconded and voting was unanimous.
- Review and sign USDA RBEG Grant Application. Commissioner Weber made a motion to approve the USDA RBEG Grant Application. Commissioner Smith seconded and voting was unanimous.
- Review and sign Ordinance #395 - Stream Buffers. The Commissioners approved the findings of fact from P&Z earlier. This ordinance will not allow development within 200 feet of wild waterways. Planning & Zoning named Henry's Fork Stream, North and South Fork of the Teton River and South Fork of the Snake River as the wild waterways which will not allow development. Commissioner Ricks made a motion to approve Ordinance #395 Stream Buffers. Commissioner Smith seconded and voting was unanimous.
- Review and sign Ordinance #396 - Zone Change from Agricultural to Commercial. The Commissioners approved the findings of fact from P&Z earlier. Commissioner Weber made a motion to approve Ordinance #396 from Trans agricultural to commercial. Commissioner Smith seconded and voting was unanimous.
- Review and sign Canvass of Votes. Commissioner Smith made a motion to approve the canvass of votes. Commissioner Ricks seconded and voting was unanimous.

Routine Matters

- Commissioner Ricks made a motion to approve the claims presented by the clerk. Commissioner Weber seconded and voting was unanimous.
- Commissioner Ricks made a motion to approve and sign the Commissioners' Meeting Minutes of May 11, 2015. Commissioner Smith seconded and voting was unanimous.
- Commissioner Smith made a motion to approve and sign the Commissioners' Meeting Minutes of May 13, 2015. Commissioner Weber seconded and voting was unanimous.
- Commissioner Smith made a motion to approve the Certificates of Residency for Gabriel Blaser and Jason Ostermiller. Commissioner Weber seconded and voting was unanimous.

Personnel Actions:

Commissioner Ricks made a motion to approve the personnel actions. Commissioner Weber seconded and voting was unanimous.

Brent may also need a couple of new hires for mowing. They will soon be mowing roadsides and spraying as the rain and wind permits.

Health and Welfare – Indigent Clerk (Ann Marie Sorenson):

Commissioner Ricks made a motion to go into Executive Session at 9:08 a.m. Pursuant to Idaho Code 67-2345(1) (b) and (d) exempt records (Commissioner Ricks - yes, Commissioner Weber - yes, Commissioner Smith - yes). Commissioner Ricks returned to Open Session at 9:22 a.m. Commissioner Weber made a motion to sign a Denial on Case No. 2015019 and sign Approvals on Case Nos. 2015020 and 2015021. Commissioner Smith seconded and voting was unanimous.

Keith Davidson/City of Rexburg – Airport Bids for Shoulder and Apron Work:

- The apron in front of the hangers needs to be replaced. Keith brought in the bid that the Airport Board would like to accept. The County will be responsible for 3.5% of this contract.
- Commissioner Weber made a motion to approve the Notice to award the contract to H&K Contractors for the shoulder and apron work. Commissioner Ricks seconded and voting was unanimous.
- There is also the Notice to oversee the construction and administration services of this project. This is on top of the already contracted amount. The County will also be responsible for 3.5% of this. Commissioner Ricks made a motion to approve the notice to proceed with the engineering contract. Commissioner Smith seconded and voting was unanimous.

Commissioner Ricks explained to Amanda Beal from the Standard Journal the upcoming budget year and why it may be tight. The reasons were; increased insurance rates, land and buildings that are being purchased and constructed by the college and will come off the tax rolls and the condition of some of our county buildings and maintenance that is needed to upgrade them. The final budgeting revenue and expense figures have not yet been received, so any statement regarding the budget for this year is only preliminary.

Brent McFadden - Discussion on a Fleet Vehicle/Review and Sign Grant for the Boat Docks and Ramp at Beaver Dick:

- Brent would like to get rid of the Dodge Stratus as soon as possible because of numerous mechanical failures. It will be surplus, taken to Gale Harding's auction for sale and will not be replaced.
- The grant for Beaver Dick Park was discussed. The County will be responsible for any fill needed and removal of the old docks at Beaver Dick. The grant will be for new boat docks and a ramp at the park. Commissioner Ricks made a motion to approve the grant on the conditions discussed at Beaver Dick Park. Commissioner Smith seconded and voting was unanimous.

Reo/Cindy/ Maxine - New Hire Discussion and Update on Road and Bridge Projects:

- Solid Waste is accepting job applications until Thursday, May 28, 2015, for open positions. The applicants have to hold a Class A CDL and at least three years' driving experience.
- Road and Bridge is also looking over the applications. Commissioner Smith will stop in Thursday afternoon to review the applications and will sit on the hiring board. The

applicants will be asked to pull the truck and trailer around on the scale as part of the interview.

- The bridge on Moody Highway has eroded and for safety reasons, at this time, is not useable. Commissioners would like Reo to ask if permits are needed for the river rather than risk a further problem with any other state or federal agency. They were asked to get those responses in writing so there is a paper trail. Commissioner Ricks suggested getting a hydraulics engineer to come in and see if he can solve the problem. Commissioner Weber does not think an engineer is needed if it is a minor problem. If it turns into a larger problem where the bridge structure is at risk, an engineer is approved.
- The Val Moss road looks great. The turnaround is almost finished.

Geri Rackow/Eastern Idaho Public Health – Budget Presentation:

Vincent McHenry is a new hire who will be covering food inspections. He is covering Madison, Fremont and Jefferson Counties. Geri presented the Health Department budget and gave updates on the new programs being implemented. Their operating expenses are increasing, and they have a 3% salary increase for employees.

Kirk Mace - Parking Behind the Juvenile Probation Building:

Kirk has a problem with the parking situation in the back area behind the probation office. He proposed a new sign to replace the old signs which will hopefully help alleviate the parking problems and would like to get approval from the Commissioners to post it. All were in agreement that it needs to be posted. Commissioner Weber made a motion to change the sign to “Madison County Juvenile Probation/Authorized Parking Only/Unauthorized Parking Will Be Towed at Owner’s Expense”. Commissioner Smith seconded and voting was unanimous.

Archibald Insurance - Medical Insurance Update:

Courtney Jones with Archibald Insurance explained about the grandfather status as far as county insurance goes. He also brought an insurance brochure for the Commissioners to view. Courtney felt they have services to offer to the county that not every broker can provide. Although the county has until September to pick a broker and have a plan in place, he does not recommend waiting. The next logical step is for Commissioners to decide on a broker.

GPC Architects - Security Review:

Garrett P. Chadwick, Ryan Kauffman and Bruce Bowler were present for a discussion on courthouse security and jail upgrades. There is competition for this job, so more than likely there will be some competitive bids. Once approval is given, this project will take approximately ten weeks to get ready for bids, and bids will be open for about four weeks. The four options were discussed as presented by GPCA. The Commissioners felt a mixture of option 4 (the cheapest) and option 2 is warranted because option 4 as presented just applies to the jail, and the bond was for both the jail and courthouse. Concerns were expressed that the courthouse needs security upgrades, and this is what the voters initially voted for with this bond. Kim will be asked to give a best estimate at the remaining monies from the bond to apply towards this project. A potential 5th option is warranted which will combine the jail portion with the

courthouse portion, depending on what the costs versus budget are for this project. This new 5th option will be explored further by GPCA and presented to the Commissioners at a future meeting.

Ryan Kaufman - Review and sign Badger Medical Contract:

Doctor Keller with Badger Medical was present to discuss a budget increase for insurance and employee salaries. They haven't asked for an increase since 2009. Badger Medical visits the county jail on a regular basis. Upon arrival, every inmate has to be given a physical exam. They also have scheduled clinics, but come back as needed. Badger Medical has based this new contract with its increases on the number of inmates and beds. There are currently 100 beds and on a regular basis 80-85 are being used. Upon review of the contract, Commissioner Smith made a motion to approve the new contract. Commissioner Ricks seconded and voting was unanimous.

Cindy with Road and Bridge and Randy Johnson with Forsgren Associates returned for an emergency report and analysis of the Moody Bridge.

Randy offered a few solutions, but those will be determined by the time frame.

- The first option is a band aid option and can be done quickly by wedging a big rock in.
- A more permanent solution would be to drive sheet pile in. He doesn't recommend this option if the bridge needs to be replaced.
- Randy stated he could make a call and get an application for emergency funding.
- Bruce Bowler suggested they get the search and rescue boat and get close enough to do some probing.
- One thing that can be done until low water is the piling. Bruce could get the camera from Jefferson County and see if they could see things clearer.
- It is a possibility they could talk with water masters to divert some water away from the bridge to be able to assess the damage. Randy is willing to take a look at the plans for a better assessment.
- The next step is to have an in-depth bridge inspection to assess the full damage to the bridge and based upon that inspection go to repairs.

Commissioners are available this week for any information that is gathered and whatever is needed. They would like to have this fixed safely, cost effective and would like it fixed as soon as possible as it is a highly traveled road.

Commissioner Smith made a motion to adjourn at 4:20 p.m. Commissioner Weber seconded and voting was unanimous.

Approved:
Kimber Ricks, Commission Chairman
Jon Weber, Commissioner
Todd Smith, Commissioner