

Madison County
Commissioner Meeting Minutes
August 2, 2018
Special Meeting



Attendees:

Jon Weber, Chairman
Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk

Action Item: Review and sign Ordinance No. 420, a Temporary Burn Ban within Madison County. There was discussion regarding the length the burn ban should be in effect. The decision was made to keep the Ordinance in effect from today until September 30, 2018. This can always be lengthened or shortened at a later point.

Commissioner Smith made a motion to review and sign Ordinance No. 420, the Temporary Burn Ban within Madison County. Commissioner Mendenhall seconded and voting was unanimous.

Action Item: A meeting to canvass the votes for the August 28, 2018 School Election was set for September 5, 2018 at 8:00 a.m.

The Celebrate Youth event was also mentioned on August 14, 2018 at Porter Park. It was determined Commissioner Mendenhall will take part in the pie eating contest and Commissioner Weber the dunk tank.

The County Fair will be held August 15-18, 2018. Commissioners will be available to take tickets for the rodeo. More volunteers will be needed. The Assessor, Clerk and Planning and Zoning also said their offices would be willing to help.

Action Item: Benefits discussion regarding increasing employee portion of medical insurance payment. Commissioner Smith made a motion to increase the employee contribution an additional \$10/month for medical insurance to all categories except employee. Commissioner Mendenhall seconded and voting was unanimous.

There was also a discussion to either increase the county contribution to the 401(k) or the HRA. Commissioners decided to hold off on increases this year.

The possibility of having non-medical indigent applicants set up to do community service was discussed. Commissioners feel this is a good idea. Troy and Kim will look into this further.

Review and sign: Action Items

After review and discussion, Commissioner Smith made a motion to approve the claims presented by the Clerk. Commissioner Weber seconded and voting was unanimous.

After review and discussion, Commissioner Smith made a motion to approve and sign the Commissioner Meeting Minutes of July 23, 2018. Commissioner Weber seconded and voting was unanimous.

The Special Meeting Commissioner Meeting Minutes of July 3, 2018, will be placed the next agenda for signature as they are still being finalized.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the Certificates of Residency for the list below except for the one denial as indicated. Commissioner Smith seconded and voting was unanimous.

BARNEY, ALYSSA
BOCHENEK, JAESI
CORNELIUS, ALISHA
HOLLOBAUGH, DAVID
LANARO AMY
LERVOLD, CHRISTINE
MARLER, ROBBIE
MORA-PEREZ, EUNICE
PERRENOUD, MAKAILA
QUESADA, SUSANA
THOMPSON, CAMI
TUNNELL, AMANDA
VALLES, ALYSANDRA
WADE, JENNA

BATSON, TERESA
CORDIER, DUSTIN
FONSECA, JASMINE
KLINGLER, JANE
LANARO, JUSTIN
LLOYD, ALAINA
MILLER, MICHELLE
NESSEN, JACOB
PORTER JAMES (Denial, sent to Fremont County)
SHERWOOD, LAURA
THURBER, ALLEIGH
UTHAICHAI, CASSANDRA
WADE, JACOB

After review and discussion, Commissioner Weber made a motion to approve the personnel actions. Commissioner Mendenhall seconded and voting was unanimous. Any future payroll increases will happen the payroll period after the personnel actions are signed by the Commissioners.

Jared Arnold/ Darby Pozenel - Staff discussion

Jared and Darby were present and would like to split the foreman position into 4 positions as coverage is needed during all worktime hours 6 days a week, 11 hours a day, and feel that would work best. There wouldn't be a foreman, and the 4 employees would each be a lead. Darby knows these 4 employees work really hard and are deserving of the promotion.

Action Items:

Bradley Petersen, Findings of Fact – Marcus Stott Comprehensive Land Use/map change

Bradley projected a map showing the Marcus Stott property. Mr. Stott is petitioning to change the property (16 acres) from trans ag and agricultural to all trans ag. The front portion of the property is currently trans ag. This is a petition to change the comprehensive plan only. Marcus will be required to return to Planning and Zoning to have the zoning changed. There is a \$500 charge to bring each of these matters before Planning and Zoning. The comp plan has to be changed before the zoning can be petitioned for change. Marcus would like the option to build a second home on the back of his property in the future.

Commissioner Mendenhall made a motion to approve and sign the Findings of Fact for Marcus Stott Comprehensive Land Use/map change. Commissioner Smith seconded, and voting was unanimous.

Findings of Fact Tykinderen LLC- Conditional use permit

P&Z did not approve changing the home to a four-plex. It was denied. The owners will have to get the local and state inspections required.

Commissioner Smith made a motion to approve the findings of fact which denied the Conditional Use Permit. Commissioner Weber seconded and the voting was unanimous.

P&Z Board member discussion

Bradley will come back with recommendations to replace Mike Munns, Bill Squires, Doug Sakota, and Anthony Merrill since all have been on the commission for more than 2 terms. Someone will

need to be found for the Archer, Lyman area. Todd Marx was recommended for the City P&Z Committee to replace Gil Shirley.

Courthouse progress update.

Eric Reiser was present and reported on the mechanical upgrade and reroofing progress. Crews are currently doing work on the attic and cutting holes in the roof to get the new HVAC units set. Roofers will be here this week and will be getting started on their work on just the courthouse roof (this does not include the annex or the Sheriff's Office). There is also structural work being done. The shut down of the old and install of the new HVAC was an issue because of the hot weather in July and August causing the project to go longer than expected, but the air conditioning will keep working until the new system is ready. The original contract reflects completion by the end of August, but will be extended until the end of September.

Phase I is the new system for the main floor of the courthouse and will be located in the old boiler room. Eric has the drawings, but County maintenance employees would like to make a few design changes because of crawl space restrictions. There are 6 compartments under the courthouse and some are very shallow for doing maintenance. Structural engineers will try to redraw the design and get most of the new HVAC system into the boiler room, which will require coring through the concrete walls. There are 14 units which will require coring many holes. Making the units as efficient as possible requires placing the units close to where they will be used. The cost difference will be estimated and sent to the Commissioners. Eric estimates 20 holes at about \$600 each, plus additional ducts work could add about \$40,000 to the original bid, but would allow for easier access to maintain the units and replace filters. There would be Visqueen placed on the ground so the dirt with any possible asbestos would be isolated.

Fleet management

This item will be placed on the next agenda for discussion.

Board and Committee Reports

Brent Mendenhall –

Madison Economic Partners, Inc.

Commissioner Mendenhall visited with the executive director of MEPI, Scott Johnson. Johnson gave an overview of plans for a revamp of MEPI. Commissioner Mendenhall was impressed with the plan and the future of MEPI. He released the \$5,000 to MEPI as directed by the Commission previously.

High Country RC&D

From the meeting attended Commissioner Mendenhall was asked to bring a message from a BLM fire specialist. He would like the county, along with other counties, to consider an ordinance banning the sale of any aerial fireworks. This was covered with the burn ban in place today.

Sheriff's Office/Clerk Kim Muir Review Final Budgets for publication

Rick Henry, Bart Davis, Ryan Kaufman and Ilene Palmer were present to review final budgets. Levy caps are making it difficult for the Sheriff's office to operate within the restrictions the levy places upon the Justice fund.

Benefits were specifically discussed. Current expense has been paying 80% of the medical insurance premiums for the department and will need to continue doing so for the fund to keep up with expenses. The County will continue to support IAC in an effort to increase the Justice Fund levy cap.

Commissioner Mendenhall made a motion to adjourn at 10:25 a.m. Commissioner Smith seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman,

Todd Smith, Commissioner

Brent Mendenhall, Commissioner

Attest:

Kim Muir, Deputy Clerk