

*Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office*

**Madison County  
Commissioner Meeting Minutes  
January 30, 2018**

**Attendees:**

**Jon Weber, Chairman**  
**Todd Smith, Commissioner**  
**Brent Mendenhall, Commissioner**  
**Troy Evans, Deputy Prosecuting Attorney**  
**Kim Muir, County Clerk**  
**Ilene Palmer, Deputy County Clerk**

**Agenda Topics**

Pledge of Allegiance- Jon Weber  
Invocation- Troy Evans

**Public Comment**

**County Business**

**Calendar Discussion**

- ❖ IAC meetings will be held in Boise, February 5th – 8th, 2018.
- ❖ State of the County and State of the Cities Breakfast Tuesday, January 31, 2018 from 8:00a.m. to 9:30 a.m.
- ❖ The February 12, 2018 Commission meeting will be moved to February 9, 2018.

**Discussion Items**

**Contracts/Documents**

**Swearing in of new County Commissioner, Brent Mendenhall**

Commissioner Mendenhall was chosen by Governor Otter last Friday to replace outgoing Commissioner, Kimber Ricks. The Hon. Gregory W. Moeller gave the oath of office and swore in Brent Mendenhall, as the new Madison County Commissioner.

**Routine Matters**

After review and discussion, Commissioner Smith made a motion to approve the claims presented by the Clerk. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Weber made a motion to approve and sign the Commissioner meeting minutes of January 22, 2018. Commissioner Smith seconded and voting was unanimous.

After review and discussion, Commissioner Smith made a motion to approve the Certificates of Residency. Commissioner Weber seconded and voting was unanimous. See the attached list.

After review and discussion, Commissioner Smith made a motion to approve the personnel actions. Commissioner Mendenhall seconded and voting was unanimous.



**Madison County**

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Rexburg, Idaho 83440  
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**Commissioners**

Jon Weber, Chairman  
Todd Smith  
Brent Mendenhall

**Assessor**

Shawn Boice

**County Clerk**

Kim Muir

**Coroner**

Rick Davis

**Prosecuting Attorney**

Sid Brown

**Sheriff**

Rick Henry

**Treasurer**

Sherry Arnold

### **Aaron Dalling, Fremont/Madison Irrigation District, Easement Agreement**

This is a follow up from a previous discussion as the Commissioners asked what limitations are placed on the easement if the County desires to pave over the easement. On behalf of Fremont/Madison Irrigation District, Aaron is requesting a power easement for a well that was drilled on the County's Sugar City lot. Rocky Mountain Power said the County could pave over it, however there should be no permanent structure built over the easement.

With this additional information, Commissioner Mendenhall made a motion to approve the easement. Commissioner Smith seconded and voting was unanimous.

### **Ed Manginn, Sprint Cellular antenna at the Fairgrounds**

Sprint has hired Haas Consulting to assist them in expanding their network. They are looking at twenty sites in Idaho. One of these sites is located in Madison County at the intersection of 5<sup>th</sup> West and 2<sup>nd</sup> North. Sprint wants to build a new tower on the Fairground Arena rooftop. Sprint is offering \$1,000 a month to lease the rooftop space for the antenna. There will be three, six foot tall antennas mounted on a mast that is 10ft tall. The antenna is for cellphone data only. The mounting on the building will be performed by engineers who will stamp the drawings and carry insurance. Troy said we will have to check with the City for regulations which Ed will follow up with. He also inquired if the roof will be shared if another provider wanted to come into the area. Ed said it is an exclusive lease on the rooftop and the specific details will be in the lease terms. The lease is for five years and will renew every five years thereafter.

Commissioner Mendenhall wanted to know if the antenna will change the ergonomics of the Fairgrounds. Evan explained it does affect the view from the west however he feels it is economically viable. There is an additional area on the ground measuring 10x16 that will be fenced to house a satellite dish. Commissioner Weber said we should proceed to the next step, see the proposed lease, and work through Evan until we will have to motion ready for a Commissioners vote.

**Executive Session Idaho Code § 74-206(1)(b) employee matters Evan Wise, Jared Arnold and (d) exempt records. Ann Marie Sorensen, Indigent Clerk.** Commissioner Weber made a motion to go into Executive Session at 10:00 a.m. Commissioner Smith seconded the motion. A roll call vote was taken as follows:

Commissioner Weber- yes

Commissioner Smith- yes

Commissioner Mendenhall-yes

Commissioner Weber returned the County Commissioners to open session at 10:20 a.m. Commissioner Smith made a motion to sign Lien Releases on Case No.'s 2003010, 2008034 and 2017040, sign Liens on Case No. 2018008 and 2018099, and sign a Denial on Case No.2018004. Commissioner Mendenhall seconded and voting was unanimous. No further decisions were made.

### **Paul Sorensen, Payroll webtime discussion**

The Webtime portal has been working, however, there is not sufficient security built into it. Paul feels the network is safe when it is accessed inside of our network, but not secure when accessed by R&B, Solid Waste and Mosquito who are outside of the network. If we allow these departments to access the portal then we may be opening ourselves to potential identity theft because the portal displays employees W-2 information. The County can opt to not use Webtime or open it up to departments outside the network even though it is a risk. Commissioner Weber asked Paul to proceed with this system, but also to increase the password security with strong passwords required to be changed every 90 days. Paul recommended we go through a payroll cycle first to ensure the passwords are secure. He will put a link on the website so departments not on the network can sign on instead of having to go to the Clerk's office.

### **Robbie Taylor and Greg Blaser, Soil and Water Conservation District requesting 2018 fiscal contribution**

Robbie presented the Commissioners with a performance report from last year along with the SAERA study. The study educates the County and Ag growers about the importance of good soil health practices which in turn helps to replenish the aquifer and bring the water table up. Raybould Farms is currently trying to do this in Egin. Population growth and change in irrigation practices will affect the aquifer. The SARER grant started five years ago. Commissioner Mendenhall asked what is holding people back from Leesa. Water producers don't like to change and the younger generations of growers are more willing to try new methods. Greg said the Madison Conservation District is leading the way in eastern Idaho. Both said they appreciate the Commissioners support and the \$6,000 that is contributed. Commissioners committed to continue with the \$6,000 contribution.

### **Kirk Mace/Amanda Larese Employee Committee: Follow-up on employee benefits**

Jade Parker was also present for the committee. Kirk presented a comparison sheet showing the City employee benefits. Kirk said right now we are targeting just the golf and gym benefit. The Commissioners asked how many people would use the golf benefit; the consensus was approximately a dozen or so. This benefit would cost the County \$2,500-\$5,000 per year. For comparison, Matt from the City can furnish us with a report on how many of their employees are using this benefit.

The gym membership will cost \$15/month for the employee only and proof must be provided they have attended at least 3 times/week.

After discussion, Commissioner Smith motioned to approve the golf benefit to pay one-half the cost of up to two, 10 visit punch cards (for a total of 20 visits) for County employees, with no restrictions on who use these, or 1 season pass for employees only. Madison County Employees can choose one or the other, but not both. Commissioner Mendenhall seconded and voting was unanimous.

Commissioner Mendenhall made a motion to approve a Fitness membership of \$15/month to employees only. Commissioner Smith seconded and voting was unanimous.

The Committee will be in charge of disseminating this information to County employees.

### **Brad Linford, Updating property values frontage road south**

Brad presented the Commissioners with the analysis of the frontage road property values. For the Jenkins property, the improvements were not included to eliminate skewed results; however damage to the billboards was considered. The cost estimate was provided and the appraisal is broken out with and without the signs being moved. Brad reported the Jenkins values are \$49,000 for the land without signs, or \$26,000/acre.

The Rencliff property is a small sliver which is appraised at \$16,000/acre. Including deductions for putting in a ditch repair, the appraisal comes down to \$14,000/acre or \$44,000 total. This appraisal is just for the property the County would purchase. Brad reminded the Commissioners that these properties have already been surveyed.

Commissioners asked if the County does buy the land, if the developer pays us back as it is developed. Troy will look into this further and report back to the Commissioners who will review this matter further. Commissioner Smith will contact Joyce to inform her we have an appraisal and a conference call will be set up for the next Commissioner meeting.

### **Cindy/Reo, Teton gravel pit, bridge bids**

HK desires to purchase a County gravel pit. Reo said he would not sell HK the gravel pit however will sell them gravel instead upon various conditions. Cindy stated the crusher would not be moved back to the Teton pit. The Commissioners are not interested in selling any County-owned gravel pits. We use them, and with the increasing population, shortage of land, and controversy surrounding mining, this

gravel will have to last the County for multiple decades moving forward. The Commissioners may consider outside source purchasing gravel from its site, but would need further information prior to deciding.

### **Bridge bids**

The Bridge is between the Zollinger and Jenkins properties. The bid is only good for 90 days. We have a choice between a precast and one that is already put together. This could go out to bid again and let the property owners know it is still possible however it might not happen. Troy suggested we firm up the property ownership first and Horrocks agreed. The County will wait for the bids to come back before taking any action. Kevin Taggert would like to get on the next Agenda for 2/9.

### **Bradley Petersen, Proposal for ADA doors, Courthouse renovation update**

The Drivers Licensing doors at the Sheriff's office are old and getting parts for them is difficult. Bradley has a bid offering to install a new door for \$1,800. Three additional doors need replacing in the Courthouse and Bradley will get additional bids for these. This will be discussed later.

### **Courthouse update**

Phase II of the Courthouse updates will be completed first, it will go out to bid by the end of next month. The remaining two phases are slated for this year and going into next so two budget cycles could be used to pay for this. The Architects recommend we don't tear the chimney down because it would cost more than it's worth, instead they will cap it. The windows in the Courthouse need to be replaced. The recommendation is to do a whole floor at one time while the scaffolding is up.

### **Evan Wise, Insulation arts/crafts building**

There was a question as to whether we need the arts/crafts building insulated. Currently, the building gets very hot in the summer months and cold in the winter. The swamp cooler isn't working and there is not water or sewer. Evan discussed budget adjustments for building a new shop. Funds were budgeted for a shop through the general account; he has received four bids for insulating the arts/crafts building.

Commissioner Weber made a motion to approve insulating the metal arts/crafts building at the Fairgrounds. Commissioner Mendenhall seconded and voting was unanimous.

### **Work meeting with current Commissioners and new Commissioner Mendenhall to discuss county and board assignments.**

This meeting was cancelled and will be moved to a later date.

Commissioner Mendenhall made a motion to adjourn. Commissioner Smith seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman

Todd Smith, Commissioner

Brent Mendenhall, Commissioner