

Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office

**Madison County
Commissioner Meeting Minutes
September 10, 2018**



This meeting was held in the Administration Building Conference Room. The Supreme Court was holding new user trainings for Odyssey in the Commission Room.

Attendees:

Jon Weber, Chairman
Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk

Victoria Varnedoe with the Standard Journal was also present for a portion of the meeting, as well as Frank Asbel with Bear World.

Invocation was given by Commissioner Weber;
Pledge of Allegiance was led by Clerk Kim Muir
Public Comment. There was no one present for public comment.

County Business:
Board and Committee Reports

Calendar Discussion

Next meeting:
September 17, 2018 - Commissioner Weber will be out of town
IAC Meetings in Boise September 24-27, 2018

Contracts/Documents: Action Items
County representative for the City of Rexburg Planning and Zoning.
Commissioner Smith will contact a desired representative.

County P & Z Commission members to appoint
Replacements for a P & Z Commission member were discussed.

Fair Board member discussion

Evan presented names for a new fair board. Names were discussed and Commissioners will contact those chosen to check availability. Clarification on who has spending authority on budget items and how funds are spent was discussed. Evan manages most issues and Commissioners agreed that he should have final say. There was a discussion regarding the need for a fair board and a fair committee.

Posting the fairground fees in a visible location was discussed. The fees have been an issue with some community members.

Evan would like to use remaining budget for projects and maintenance. Commissioners approved this request.

Contracts/Documents: Action Items

After review and discussion, Commissioner Mendenhall made a motion to approve signing the grant application for \$316,841 for a feasibility study for the new airport when the paperwork arrives. Commissioner Smith seconded and voting was unanimous. The City of Rexburg has also approved this prior.

After review and discussion, Commissioner Mendenhall made a motion to approve signing the **Rocky Mountain Power contract** for the fairgrounds shop with option 2 chosen in the contract. Commissioner Smith seconded and voting was unanimous.

Letter of appreciation to previous insurance agent. This will be placed on the September 17, 2018 agenda.

After review and discussion, Commissioner Mendenhall made a motion to approve signing the **Life Map group implementation worksheet and application** Commissioner Smith seconded and voting was unanimous.

Review and sign: Delta Dental letter of record, VSP cancellation request and letter of authorization and Unum cancellation.

After review and discussion, Commissioner Smith made a motion to approve signing the VSP broker change to Rudey Ballard. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Smith a motion to approve signing the VSP broker cancellation authorization. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Smith made a motion to approve signing the Delta Dental broker change to Rudey Ballard. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Smith made a motion to approve signing the Unum cancellation policy. Commissioner Mendenhall seconded and voting was unanimous.

Routine Matters: Action Items

After review and discussion, Commissioner Smith made a motion to approve the claims presented by the Clerk in the amount of \$305,452.91, with \$31,634.91 coming from the general fund. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Smith made a motion to approve and sign the Commissioner Meeting Minutes of August 27, 2018. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the Commissioner Meeting Minutes of September 5, 2018. Commissioner Smith seconded and voting was unanimous

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the Certificates of Residency for: Jaxon Edelmeyer, Kasandra Furness, Nicholas Garrett, Mubarek Haws (denial- address), Joey Huntsman, Bryce Millward, and David Millward. Commissioner Smith seconded and voting was unanimous.

Personnel Actions, Action Item:

After review and discussion, Commissioner Smith made a motion to approve the personnel actions for the staff attorney. This is for a judicial clerk in Idaho Falls. However, all personnel actions for D7 were tabled. These will be reviewed further and discussed at the next meeting. Commissioner Mendenhall seconded and voting was unanimous.

Kirk Mace, Action Item:

Kirk explained the two year agreement with the State CIP, REP, and MHP for Juvenile Probation for treatment programs. This is money to participate in the JUMP court and to put kids in county programs for less money. If they choose to violate, they go before a team to decide if they need to be placed in a detention facility. This programs goal is to keeps kids home rather than in a detention facility, for as long as possible.

After review and discussion, Commissioner Mendenhall made a motion to approve signing the **County MOA for Juvenile Probation programs**. Commissioner Smith seconded and voting was unanimous.

Executive Session, Action Item: Idaho Code § 74-206(1)(d) exempt records, Ann Marie Sorensen, Indigent Clerk

Commissioner Weber made a motion to go into Executive Session at 9:37 a.m. Commissioner Mendenhall seconded the motion. A roll call vote was taken as follows:

Commissioner Weber- yes

Commissioner Smith- yes

Commissioner Mendenhall-yes

Commissioner Weber returned the County Commissioners to open session at 9:47 a.m. Commissioner Mendenhall made a motion to sign a lien on Case No. 2018028, a Denial on Case No. 2018027, and sign approval on Case No. 2018019. Commissioner Smith seconded and voting was unanimous.

Lance Hansen, Extension Office sign and University of Idaho budget cutbacks

Lance would like to replace the University of Idaho Extension sign in the front of the Administration Building. He was given the okay to replace the sign. Lance also let the Commissioners know the University of Idaho notified him that the funding for the interns would not be available for the next year. They will be helping another County with interns.

Brandi Warnke, D7 becoming more marketable to new employees

Brandi reported Jared Bingham's resignation.

Brandi would like to provide an environment where good clinicians can come in and focus on giving great treatment to the clientele. She said times are changing. They are having historically replaced 3 clinicians annually, but this year 7 has resigned. When putting ads out recently, Brandi only had 1 person applied for the position. There is a high need for clinicians and others are paying much more making D7 uncompetitive. Funding for D7 comes from the Supreme Court which allows for so many slots

(participants) annually. Commissioner Weber asked where Madison County fits into this business plan. There is no financial support from Madison County. It is just the fiscal agent. D7 would like to stay with Madison County, but with Jared leaving there are some decisions to be made. Brandi has personnel actions she wants signed. She explained to the Commissioners the salary increases she is requesting and explained the description of counselors. Brandi is not replacing for 2 positions at this time, but wants to increase each clinician's wage by \$5,000 each. Brandi is the Chief Operating Officer and has been with D7 for 4 years. She writes the plans behind the scene. Commissioners agreed the salary needs to be competitive, but asked which agency should be responsible to approve the salary increases. Troy will do some research on this and report at the next Commission meeting.

Brandi reports that the relationship with private outside counselors is good. There are 16 counselors currently at D7. She would like to see each counselor at 24 billable hours and the remaining 16 hours are to do complete paperwork.

Bradley Petersen, Eric Reiser, John Rowland was also present. Action Item:

Courthouse renovation report: Bradley reports that ServPro is finished with the flooding issue. An invoice will be prepared and sent to the roofing contractors as they have accepted responsibility for the incident. The contractor should be finished within the next week and a half. There will be metal trim installed to cover the white membrane. This will add about \$1,850 to the original contract, but will make it look better aesthetically. The head foreman has been here to make sure the project is being done well. The mechanical upgrades are also nearing completion.

Phase I - main level upgrade specs are ready to go. Contractor pricing right now is coming in 18-20% over normal costs because contractors are so busy. Eric believes if we wait until January prices will come back down. Commissioners agreed to hold off on this phases' bidding until January 2019. The current estimate for this phase is \$257,900.

Expansion of Basic American Foods

Basic American Foods would like to increase their production facility. The building is in the impact area. Currently City sewer is being accessed, but there is a private well. Bradley suggests a commissioner attend the next meeting with Basic American Foods. Bradley would like to have the City perform the inspection on the building as construction progresses.

Fleet management discussion

Bradley recommended trying fleet management for a year and seeing how it goes. There is no minimum number of car purchases to begin, but we can work up to what we need over the next few years. Bradley will come back and show his recommendation for cars that need to be replaced in the next year or so. Commissioner Mendenhall stated after his review the savings is in the maintenance. He has looked at the current fleet and wouldn't trust taking a few of them to Boise. Commissioner Smith doesn't feel we need a whole new fleet of cars. They can be 5 or so years old. We can cancel this policy at any time.

A meeting with members from FEMA Thursday, September 13, in Rexburg was discussed. Commissioner Mendenhall will be in attendance.

Paul Sorensen, Air conditioner replacement, Admin. Building computer room. Action Item.

The air conditioner on the main floor of the admin building is leaking and caused flooding last week. Paul would like to use it as a server room in the future and feels we should replace the a/c to the capacity needed for servers and computers, since it needs to be replaced. The Commissioners told him to move forward and investigate costs.

Jamey Hymas, Plano Cemetery report

Commissioners would like to hear a report on the cemetery district. Financially the district is doing well. The care takers, Lee Garrett and his wife are doing a great job. Anyone can buy a plot. For those residing in the district the cost is \$75 or \$150 for those out of district. There is room for expansion. Discussion on indigent cases buying plots or someone who owns property in the district, but lives out of district was discussed. Commissioners suggests putting a policy in place for these situations.

Mark Summers, Plano bridge traffic and gatherings. Cindy and Reo were present for this discussion, as was the Sheriff and Mike Courtney.

Mark states there are many kids gathering at the Plano Bridge. He has just moved back to the area and purchased his parent's property. He presented pictures showing kids jumping off the bridge and floating the river with cars parked up and down the road and on private property. Commissioners ask what the process would be to talk to BLM about making a parking lot so cars can pull off the road. Neighbors would like it shut down completely because of safety reasons and cars parking in yards and on lawns. Mark's intent is not to stop it, but to find a solution to make it safe and useable for everyone. His driveway is often completely blocked by cars. There is litter and it is a mess currently. The Sheriff's office has been called several times. Solutions would be to get a boat ramp installed down river, possibly by Fish and Game. Cindy suggested talking to BLM to possibly make it a park in the future. Commissioner Weber stated he likes to let the youth be youth and use our outdoor resources and not make criminals of our youth, but keep it under control.

Sheriff Henry would like to see the bridge jumping stopped. He will set-up patrols in the area and possibly do a public service announcement with Fremont County. Mark explains the main problem is people trying to get in or out of the river to float. Mike Courtney talked about a County Ordinance stating no diving. He would like to change the Ordinance to no jumping. Also discussed were signs stating no parking on roadway or between signs which would allow violators to be cited. Delineators could be placed on the bridge location to prevent parking and signage directing them to the Fisher's Pasture boat ramp to park. Mark appreciates the time and the effort put into this issue.

Jared Arnold, Fleet management, Action Item:

Jared had an engine seize in one of his vehicles and needs to purchase another vehicle in this budget year. He is asking to replace the blue 2009 GMC. The red 1998 vehicle will become a plow truck. The purchase price is \$40,077 for an F-150 from Smith Ford.

After review and discussion, Commissioner Smith made a motion to approve the purchase of a vehicle. Commissioner Mendenhall seconded and voting was unanimous.

Commissioners, Frontage Road Discussion Jason Mingzor and Mark Layton from ITD were also present for this discussion.

Joyce Rendlev Olsen will be in town the 20th of September. Most owners agree to the purchase of property for the frontage road. Bear Crest LLC, Joel Jenkins, Mike Jenkins and Joyce Rendlev have all agreed to sign paperwork on September 20. Joel Jenkins currently has his property under contract, but the new owners are open to the purchase. The two billboard signs will be moved and ITD has permission to move forward with that.

The County cannot treat Bear World any different than anyone else in this process. On the east side of Highway 20 there is a fiber optic cable line and Madison County has agreed to bore under Highway 20 for the cable. Wade states that we will need to get a permit from ITD to do the bore. This will not be done until the property is secure and part of the construction process. Troy will work to have the agreements ready for signature.

ITD also discussed the gravel pit. ITD has submitted paperwork to turn 34 acres including the gravel pit, over to the county. They are currently working with a leaseholder who has grazing rights to sign off before they can release the property. They are working on this.

The south frontage road ITD purchased property is in the state's name – they will put it back into Madison County's name – by the Motel 6 at Rainbow Lake where it makes the turn. This will clean things up. They are working on this.

Shawn Boice, Admin Building security camera, county control point proposal, Action Item:

Shawn submitted costs from Ark Electronics to install 8 security cameras and a 30 day recorder for \$3,573 for the Administration building. The recorder would have to be maintained, but would be a benefit to employees to increase safety in the building. The Commissioners discussed that the county IT office handle the maintenance. Cameras would be installed in the halls and doorways, and would not include offices or parking lots. Shawn's office is putting together an active shooter class.

Shawn would like to use some funds to clean up the corner perpetuations with funds from the current budget year. The cost would be \$125 per point they shoot and would take about 90 days to complete. This would benefit the GIS program as they have to go out and shoot bearing points to do surveys. The measurements and record of survey will be sent to Bonnie at GIS. Our reference points will become more accurate with this process. The new trespassing law was discussed for going onto private property to complete the survey and precautions will be taken.

After review and discussion, Commissioner Mendenhall made a motion to approve signing the purchase of cameras and recording equipment from the Commissioners reserve account. Viewing and monitoring of the cameras would fall under the IT's responsibility. Commissioner Smith seconded and voting was unanimous

Commissioner Smith made a motion to adjourn at 1:30 p.m. Commissioner Mendenhall seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman
Todd Smith, Commissioner
Brent Mendenhall, Commissioner

Attest:
Kim Muir, Clerk