

*Abbreviated Minutes: Complete Set of Minutes Are on File in The Clerk's Office*



**Madison County  
Commissioner Meeting Minutes  
October 15, 2019**

**Attendees:**

**Jon Weber, Commissioner (Chairman)**  
**Todd Smith, Commissioner**  
**Brent Mendenhall, Commissioner**  
**Troy Evans, Deputy Prosecuting Attorney**  
**Kim Muir, County Clerk**

Pledge of Allegiance

Invocation: Commissioner Weber

**ACTION ITEMS**

**Public Comment:** There was no one present for public comment.

**Board and Committee Reports:**

Commissioner Mendenhall: IOEM conference

Brent reported on the IOEM conference. Brad Richey gave statistics around the state, including staff numbers. Staff from other counties did speed networking and much was learned. He shared a video shown at the conference of the Parkland School shooting in Broward County and the lack of preparation. Discussion was had on communication and being prepared. Robert Kohler, the Emergency Manager is on top of this and will be in later today to discuss proposals to get Madison County prepared for these situations.

**Calendar Discussion:**

Next Commission Meeting: October 28, 2019

HRA/VEBA Training December 9, 2019

**Discussion and Decision Items:**

Solid Waste budget for chip expense. There were no budget funds set aside for this expense. Funding will need to come from another account.

**Contracts/Documents:**

After review and discussion, Commissioner Mendenhall made a motion to approve the Cooperative Law Enforcement Agreement between the Sheriff's Office and the Forest Service. Commissioner Smith seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Smith made a motion to approve the groundwater charge certification for 2019. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

**Routine Matters:**

After review and discussion, Commissioner Mendenhall made a motion to approve the claims presented by the Clerk in the amount of \$2,963,077.45 with \$2,963,077.45 coming from the general fund. Commissioner Smith seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Smith made a motion to sign and approve the minutes of September 30, 2019. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to sign and approve the Certificate of Residencies for: Yulissa Ayon. Commissioner Smith seconded and voting was unanimous. The motion passed.

**Personnel Actions:**

After review and discussion, Commissioner Smith made a motion to approve the Personnel Actions. Commissioner Weber seconded and voting was unanimous. The motion passed.

**Executive Session: Idaho Code § 74-206(1)(a) hiring a staff member (b) employee matters and (d) exempt records, Ann Marie Sorensen, Indigent Clerk:**

Commissioner Weber made a motion to go into Executive Session at 9:15 a.m. Commissioner Mendenhall seconded the motion. A roll call vote was taken as follows: Commissioner Smith-yes, Commissioner Mendenhall - yes. The motion passed.

Commissioner Weber returned the County Commissioner meeting to open session at 9:43 a.m. After review and discussion, Commissioner Smith made a motion to sign a lien on Case No 2020001, sign Suspensions on Case No's. 2019022 and 2019024, sign an Approval on Case No. 2019027. Non-Medical: Sign Approval on Case No. N2020001. There was discussion on collection agencies to place indigent cases with. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

**Tonya Claybaugh, Tax Deed discussion:**

Angie Moffat, Treasurer reported the rental property has sold and a check should be received this week.

**Mike Greenberg, Taxes (history) for NRCC Asset Acquisition LLC:**

Mike states the first few years after purchasing the property, the taxes were 40 – 50% more than he paid for the property. The personal property was discussed and Mike said he has not sold any of the assets, but wants to make sure the county is depreciating the value. Angie states it is depreciating on an annual basis. Mike stated the first two years nothing was adjusted and he feels if he had been properly charged, not overcharged, he could have kept the taxes current. There have been value decrease adjustments in the past few years. There was an adjustment in 2014. Mike is asking to be charged the correct amount from the beginning and for relief of penalty and interest on the incorrect amount. The property was purchased in 2013. This is a BOE issue and should have been addressed at the time of dispute.

After review and discussion, Commissioner Mendenhall made a motion to approve the total amount due to pay the account off through the 2018 year is \$4,361 due by December 20, 2019 on the personal property. Commissioner seconded and voting was unanimous.

Commissioner Mendenhall made a motion to approve a total due on the real property is \$17,620.42 to be paid off and bring his taxes current through 2018 by December 20, 2019, Commissioner Smith seconded and voting was unanimous.

**Shawn Boice, tax credit requests:**

Mark Fransen. This Property was taxed in error.

After review and discussion, Commissioner Mendenhall made a motion to approve the property tax credit for Mark Fransen in the amount of \$2806.90. Commissioner Smith seconded and voting was unanimous.

**Jacqie Whitmore. Homeowner’s exemption was deleted in error:**

After review and discussion, Commissioner Smith made a motion to approve the credit for Jacqie Whitmore in the amount of \$124.13. Commissioner Weber seconded and voting was unanimous.

There was discussion of the authorized amount (currently \$100) Angie Moffat can excuse for tax credits and adjustments. For now, this amount will remain unchanged.

**Laurie Stone, Idaho Department of Lands regarding snow plowing:**

This is endowment land. They have logging contractors on Forest Service land and she is asking if the State can have the option to plow Brown’s Road through the end of January. This will affect the Snowmobile Grooming District. Gary Wilcox was present and states they have worked with the State before and things worked out well. Laurie was asked to discuss this with the Snowmobile director Randy Hormon and Doyle Barney and come back to the next Commission meeting to report. Laurie reports that loggers are already working on Forest Service Land.

**Road & Bridge, Bid opening for a loader:**

Bids were as follows:

Honen Equipment	\$225,129, with lease options.
Arnold Equipment	\$225,630, with buy back in 5 years.
Western States Caterpillar	\$264,254.70, this bid includes additional equipment

Cindy will review the quotes and come back at the next meeting to discuss further.

**Bradley Petersen, Findings of Fact Silverstone:**

The Findings are amending two different subdivisions with this process; the Stucki subdivision and Silverstone. He now wants to combine them with these amendments. There were no issues upon approval at the P & Z hearing.

After review and discussion, Commissioner Smith made a motion to approve the Findings of Fact for the Stucki and Silverstone subdivision. Commissioner Smith seconded and voting was unanimous. The motion passed.

**T & S Amended plats:**

This is an amendment to a subdivision. There were quite a few acres set aside. There are 2 acre lots up front and the subdivision is behind. The fire dept. has agreed to this subdivision. There were a few concerns of current neighbors at the P & Z hearing.

After review and discussion, Commissioner Smith made a motion to approve the Findings of Fact for the two amendments to create Mill Creek Estates Subdivision. Commissioner Smith seconded and voting was unanimous. The motion passed.

**Commissioners, Ruebush CUP for Ag Barn:**

The Ruebush’s are requesting a public hearing to drop the law requiring a Conditional Use Permit for a barn. A discussion was had on whether to correct the Land Use Table to allow agricultural buildings in trans ag zoning.

After review and discussion, Commissioner Mendenhall made a motion to approve holding a public hearing regarding a change to the Land Use Table. Commissioner Smith seconded and voting was unanimous. The motion passed.

**Robert Kohler, Emergency Operations panel:**

Robert reported on an Emergency Management conference he and Brent Mendenhall attended. The Sheriff that investigated the Parkland Shooting shared a video from this incident. From this experience they learned there is grant money for mitigation for next year. Robert said the next step is to assemble a board to identify which projects they would like to chase to apply for grants. Projects applied for would have to be shovel ready projects. He would like to have Cindy from Road and Bridge, Commissioner Mendenhall, a few engineers and someone representing school districts. Robert will need reports showing what the county can afford to match. Robert was granted approval to put a committee together and commissioners suggested including county citizens, a member of the trails committee and the Sheriff's Office. The committee will work together to identify 3 projects.

Jeff Smith came in to take pictures of elected officials for the Administration Building hallway.

**The following employees were recognized for their years of service:**

Cindy Galbraith, Assessor's Office	25 years
Sue Bagley, Clerk's Office	15 years
Jarred Young, Juvenile Probation	15 years
Amanda Jensen, D 7	10 years
Shane Muir, Road and Bridge	5 years
Paul Fullmer, Sheriff's Office	5 years
Jeff Wilcox, Road and Bridge	5 years

**Department Head meeting. Topics discussed were:**

- Updated personnel policy review
- Comp time discussion
- Merit pay increases
- Holiday hours
- Employee performance review Countywide form
- Application for employment Countywide form
- HRA VEBA meeting - what time

Departments gave short updates.

Being no further business to discuss, Commissioner Mendenhall made a motion to adjourn the meeting at 2:13 p.m. Commissioner Smith seconded. The motion passed.

Approved:

Jon O. Weber, Commission Chairman  
Todd Smith, Commissioner  
Brent Mendenhall, Commissioner

Attest: Kim Muir, Clerk