

Abbreviated Minutes: Complete Set of Minutes Are on File in The Clerk's Office
Madison County
Commissioner Meeting Minutes
February 10, 2020



Attendees:

Jon Weber, Commissioner (Chairman)
Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk

Pledge of Allegiance

Invocation: Commissioner Mendenhall

ACTION ITEMS

Public Comment

Lexie Gordon on behalf of HOPE Citizens' group, will be setting up time on a March agenda. She presented Commissioners a letter with questions regarding Sec. 117-62, Gravel Pit Overlay Zone, of Madison County Ordinance, which allows gravel pit mining in various parts of the county. She wants to ensure that citizens, mining companies, and county officials all have the same understanding of the zone's regulations. Kirsten Ruebush also commented she has questions on the law and would like clarification.

Calendar Discussion

The next Commission meeting will be February 24, 2020.

Board and Committee Reports

Commissioner Smith recommends Hyrum Redge Allen as a new hospital board member. Commissioner Smith made a motion to appoint Hyrum Redge Allen to the Hospital Board. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Golf Board Appointment

Commissioner Smith recommends Paul Sorensen as a new Golf Board member. Commissioner Mendenhall made a motion to appoint Paul Sorensen to the Golf Board. Commissioner Smith seconded and voting was unanimous. The motion passed.

Johnson Property discussion

The City is asking the County to purchase our share of the property. The County's portion would be approximately \$151,000 for access to the East Parkway Corridor. We would partnership with the City who has already purchased the property. The property is in the impact area. A joint agreement will be prepared, and the County would reimburse the City for these costs.

Commissioner Mendenhall made a motion to approve the reimbursement to the City of approximately \$151,000 until joint agreement is entered into. Funds will come from the Commissioners reserve account. Commissioner Smith seconded and voting was unanimous. The motion passed.

Contracts/Documents

After review and discussion, Commissioner Smith made a motion to sign and approve Resolution #442 to adopt the update of the Madison County All Hazard Mitigation Plan. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Routine Matters

After review and discussion, Commissioner Weber made a motion to approve the claims presented by the Clerk in the amount of \$292,173.21 with \$34,893.53 coming from the general fund. Commissioner Smith seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Smith made a motion to approve the minutes of January 27, 2020. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Weber made a motion to sign and approve the Certificates of Residency for Iris Hall and Malissa Ostermiller and deny the application of Gerardo Ayon because it was incomplete. Commissioner Smith seconded and voting was unanimous. The motion passed.

Personnel Actions

After review and discussion, Commissioner Mendenhall made a motion to approve the Personnel Actions with the exception of April and Melissa, because further discussion is needed here with Bradley. Commissioner Smith seconded and voting was unanimous. The motion passed.

Public Works/General Services Reallocation of Departments

Commissioners expressed an effort to make the county more efficient and to relieve pressure from Bradley. As such, they are making changes and will reassign the Buildings and Grounds Department to Jared Arnold with his Public Works Department which includes Parks, Mosquito and Weeds, Janitorial. This includes the maintenance and janitorial staff which will give them a better place to store equipment and material west of town. All members of both departments were present. The Commissioners asked the Buildings and Grounds Department to keep things running as they have run, except they will report to Jared. Commissioners reminded all present that they work for the public and the Commissioners answer to the public. The Building and Ground Department was placed under Planning and Zoning when things slowed down for them 8 – 9 years ago. Now that P&Z is getting busier, they are making the shift back to Public Works where it really should be. This department has part-time seasonal help which can assist in this matter. Bradley was thanked for the work he had done. Zach Cooley stated this will be a great opportunity and that Bradley has been a great boss. As activity happens in the county we need all hands-on deck. Jared and his staff have always been there to help in any situation needed.

Executive Session: Idaho Code § 74-206(1)(b) employee matters and (d) exempt records, Ann Marie Sorensen, Indigent Clerk

Commissioner Weber made a motion to go into Executive Session at 9:20 a.m. Commissioner Mendenhall seconded the motion. A roll call vote was taken as follows: Commissioner Smith-yes, Commissioner Mendenhall - yes. The motion passed.

Commissioner Weber returned the County Commissioner meeting to open session at 9:52m. After review and discussion, Commissioner Smith made a motion to sign a Lien on Case No's. 2020011 and 2020012, sign Approval's on Case No's. 2020007 and 2020009. Indigent Non-Medical: Sign Approvals on Case No's. N2020003 and N2020004 Commissioner Mendenhall seconded the motion. The motion passed.

Golf Course employee

Commissioner made a motion to bring on an employee of the City beginning March 1, 2020. This is contingent on approval of the City Council. This may cost the County a few extra dollars. Commissioner seconded and voting was unanimous. The motion passed.

J.D. Hancock, Review and sign: Sugar-Salem-Moody Cemetery District Grant Application

Present from the Cemetery District were J.D. Hancock, Elaine King, Joyce Cromar, Dennis Forsgren, Dusty Mason and Harvey Jackman. J.D. explained the District's needs and the projects the proposed grant would allow them to have done. Commissioners reminded those present the County can help with in-kind work.

After review and discussion, Commissioner Mendenhall made a motion to sign and approve the Sugar-Salem-Moody Cemetery District CHC Grant Application, for the purchase of an irrigation pump and control panel, construct a storage shed and concrete storage bins for excess dirt. Commissioner Smith seconded and voting was unanimous. The motion passed. The county would advance the funds to pay for the materials and would be reimbursed with grant funds.

Xingzhen Zhang, Delinquent taxes

The property was purchased in 2018 for The Mandarin Restaurant. She does not remember receiving tax notices and they have gone delinquent. She has been current in the past and was thanked for being in business.

After review and discussion, Commissioner Weber made a motion to sign and approve the \$133.30 cancellation of taxes for penalty and interest. Commissioner Smith seconded and voting was unanimous. The motion passed.

Lance Hansen, Extension Office update

Kandee was present with Lance and gave a report on the Madison 4-H program. They did a 4-H recognition night and dinner, in-school drone programming, a KYG Promotion and the Livestock Committee approved adding market rabbit and poultry projects. She also provided a list of upcoming events which include a District Ambassador's retreat, additional drone programming instruction, will be working with BYU-I on an afterschool program and a winter livestock clinic. She reported the Extension received an NRA grant and will use the funds to purchase an enclosed trailer along with pistols and supplies to start a pistol discipline in the shooting sports program.

Lance reported the total grant dollars received over the last 5 years for related programming. Kandee reports the Veteran's Hall has undergone a big remodel to the kitchen in the building. For the past 5 years 4-H has used the Veterans building for cake decorating and baking classes. The Veterans have taken out the ovens and the stove top and loss of this equipment this will affect about 80 kids, as well as citizens seeking food preservation classes. Lance has checked with the Library and the senior citizens center, but has found these facilities will not work. There is a CHC grant that runs twice a year they would like to apply for. They want to finish the project at the veterans with installation of an oven and useable stove top to make it a community room and are asking the County to match up to \$20,000 for grant funds.

Lance presented an impact statement for food safety programs. About 380 of the students are from Madison County and include preparing kids to cook with an insta-pot and pressure cooking. The Extension Service has volunteered to do the scheduling for the VFW Building. The match will be discussed and Commissioners will get back to them.

Lance also reported on the wheat and cereals classes Jon Hogge has been teaching and his outreach to farmers in the area. Lance is also very involved with suicide prevention awareness. Lance is on a statewide committee to prevent suicide.

Commissioner Smith made a motion to approve up to \$20,000 grant match for the Extension Service if the grant is received. Commissioner Weber seconded and voting was unanimous. The motion passed.

Brennan Summer/ Congressman Simpson, Amy Taylor, Senator Risch, Katherine Hitch/Senator Crapo and Samantha, an intern from BYU-I

Brennan wanted to update the county on what their bosses are working on. Congressman Simpson just finished a bill and just going through the House called the Farm Workhouse Modernization project. It allows undocumented citizens the chance to get legal and allows farmers to have a legal workforce. He is hoping it passes the Senate. PILT and SRS are also important to the Congressman. Commissioners ask if the PILT and SRS legislation could be more permanent than every 2 years. Brennan states they would like to make it more permanent. He also mentions Simpson is concerned about the Chukars baseball team that could be on the chopping block. He would like to see our community stay involved in supporting the Chukars baseball team.

Amy gave the Commissioners the Constituent Services Guide brochure. Senator Rich's office helps with Federal Agencies and referrals are received from Legislators. This is a rewarding thing that they do and can help individuals get results when there is a hold up or problem with passports, veteran, social security issues, etc. Her office can also help find grants. Amy reported that Senator Risch has been working on the impeachment and is all he has had time for. They are happy it is over they can move on. The office is working on appointing judges.

Kathy reports on a few trade deals have been struck along with the first phase of the China Agreement. Senator Crapo is second in command of the finance committee. The senate is waiting for nominations on Judicial confirmations. It is budget season and they will spend months hashing out proposals on budgets. He is also helping Veterans and those needing Social Security benefits.

They ask what they can take back to their bosses. Commissioner Weber mentions the Waste District and the search to identify a location for a waste facility. Currently the county is hauling to Jefferson County, at a cost of \$600,000 last year in tipping fees. Combined with Clark, Fremont, Madison, and Bonneville Counties, we feel we can cut the fees in half to be more fiscally responsible. Also discussed were moving traffic more efficiently around the County, infrastructure funding and getting accurate Census numbers to track Federal funds back to the county.

Commissioner Smith discussed FEMA expanding the flood plain and the financial impact to residents. The models they are giving us currently are a worry. We are gathering information and working with them to be more reasonable with the proposal.

Commissioner Mendenhall mentioned he has people state it is time for the Federal Government to go to work, but realizes they are in a PR bubble right now. Idaho has great integrity. The staff in Washington hear about Medicaid expansion and he is asking for any help they can give. As they see things that say Idaho and Medicaid expansion that is a red alert for counties in Idaho. We face a \$500,000 increase and we need any help we can get. The county has to pay more for indigent care based on population, income levels and it will cost us half a million more that we paid in indigent care.

Robbie Taylor, Water Conservation District FY 2021 allocation

Board members Greg Blazer, Joe Jeppesen, Susan Hymas, Rod Robison, Charles Ricks were present with Robbie. Robbie presented the Conservation Districts performance report and highlights recent and future projects. They are here to ask the county for the same \$6500 allocation for next year. They are also looking at additional funding opportunities. The funding is in the budget and a claim for was given to the clerk.

Gregg Schneider, GIS Census tract & block review. Sign and approve Agreement

Bradley, Bonnie and Daniel were also present for the discussion. The GIS department has spent two years working with the Census Bureau making sure addresses are good and that county and city boundaries, are accurate, as well as annexations. The official boundary of the city and the outer limits of the county were reviewed on maps.

Commissioner Weber made a motion to sign the boundary validation. Commissioner Mendenhall seconded and voting was unanimous.

BYU-I has agreed to share the single student population which will be very beneficial. Gregg showed maps received from the Census Bureau from 2010. The map was divided into tracts which are then divided into blocks. The Census tracks in block groups. GIS has met with the Cities of Rexburg and Sugar City and the County to break the tracts into evenly populated areas. The Census Bureau requires the breaks be along visible boundaries. March 12th is when mailers will be sent out and will begin being counted. New numbers will be available in January, 2021. These boundaries will play into our redistricting in the next few years also. They have allowed a lot of local input and GIS has verified and sent in new addresses that the Census Bureau did not have.

Shawn Boice, Tax and Ag exemption requests

Twin Pines Apt. Tax Exemption, Kevin Clay-Ag Exemption, Ryan Goodman-Ag Exemption, Rachel Gee-Ag Exemption, Jason Thomason-Ag Exemption, Roy Marlow-Ag Exemption, Tyson Rothwell-Ag Exemption, Weldon Sleight-Ag Exemption

After review and discussion, Commissioner Smith made a motion to approve the tax exemption for Twin Pines Apartments. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Smith made a motion to approve the Ag Exemptions for Kevin Clay, Ryan Goodman, Rachel Gee, Roy Marlow, Tyson Rothwell and Weldon Sleight. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to deny the Ag exemption for Jason Thomason due to proof of income. Commissioner Smith seconded and voting was unanimous. The motion passed.

Shawn presented plans for the Sheriff/Assessor, DMV/Driver's License building. Both offices are moving forward with a May 1 date to move in.

Tim Osborne/Sandy Moser, ICRMP visit

Randall Spencer was also present. A written Power Point was presented that explained ICRMP, what liabilities they cover and Madison County's claim history. ICRMP covers cyber liability and is the area

showing the largest uptick in the past year. Risk management and employment practices training is available and staff will come to Madison County to train. Tim urges department heads to reach out and talk to Carl, HR Specialist with ICRMP about any issues, but especially when considering a termination. We will see a new roll out regarding supervisor training.

Police liability is the largest area of claims by the county; followed by auto and building claims and general liability. Property growth, values and increased employees have driven premium increases the past few years. The board decides the increase for the upcoming year. Sandy asked if we would like to increase our deductible to offset the premium increases and discussed the county taking some of the burden of employment claims to save on deductible. Commissioners would like to see our current numbers. Sandy will give us some options when they present the renewal rate in the Spring. ICRMP would need to be contacted before terminating an employee. Commissioners asked about our enterprise funds and if they were included with county payroll. Enterprise funds are included, and ICRMP has the capability to break out payroll premium costs by department. Commissioner Smith would like to schedule countywide training for supervisors and employees on harassment etc. Sandy reported counties have available funding opportunities for educational projects.

Bradley Petersen, Vehicle Discussion

Representatives from Taylor's Chevrolet and Jessica Tanner with D7 Treatment were present to discuss fleet purchases. Bradley reports Jessica with D7 is looking for a midsize SUV and would work through the county to purchase a vehicle. Bradley presented options for leasing through Enterprise and also quotes from Taylor's Chevrolet to purchase outright.

Commissioner Weber stated he would rather purchase and Commissioner Mendenhall states local is better. A vehicle for the Extension and Assessor's office was also discussed. Commissioners encouraged Bradley to decide based on what he feels best working with Jessica and other departments.

Memorandum of Understanding/Contract Adoption

Building Code Adoption & Update. Bradley has been reviewing the building code requirements and has put together an ordinance to update the county to the 2015 building code. The amendments to the adopted code are pretty standard. Bradley would like to maintain the current minimum the state requires. Commissioners and Troy will review and consider the Ordinance and it will be placed on the next agenda for approval. The amendments to the adopted code are pretty standard.

Contract for Building inspection Services

Mechanical and commercial certified inspections have always been done by the City. The MOU with the City is strictly for commercial inspections. The county has had less than 10 commercial buildings annually required for inspections. David Decker is taking the residential inspection test this week and will work to become commercially licensed. Commissioners feel the best approach is to keep inspections in-house as much as possible, with the City as a backup with the more autonomy we have as a county, the better. Bradley agreed it would be in the best interest of the county to work through a contractor.

Commissioner Smith made a motion to approve the Planning and Zoning personnel action. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

There being no further business Commissioner Smith made a motion to adjourn the meeting at 1:12 p.m. Commissioner Weber seconded and voting was unanimous. The motion passed.

Approved:

Jon O. Weber, Commission Chairman

Todd Smith, Commissioner

Brent Mendenhall, Commissioner

Attest: Kim Muir, Clerk